

CAMBRIDGE WATER BOARD

MEETING MINUTES February 22, 2011

The meeting was called to order at 5:04 p.m. at 250 Fresh Pond Parkway in Cambridge, Massachusetts. Those in attendance were:

Cambridge Water Board (CWB): Ann Roosevelt, Paul Robillard, James Burruss and Philip Weinberg

Cambridge Water Department (CWD): Sam Corda, Fred Centanni, Tim MacDonald, Chip Norton, Steve Lush and Kathy Toppi.

Guests: Deputy City Manager

A. MINUTES OF JANUARY 24, 2011 MEETING

Mr. Weinberg moved and Mr. Robillard seconded a motion to approve the minutes of the January 24, 2011 meeting as written. The vote was unanimous in favor of the motion.

B. MANAGING DIRECTOR'S REPORT

Deputy City Manager Rossi was asked about the “Shared Use” public process relating to the Fresh Pond Reservation and how did he envision the Water Boards role in this process? As residents that attend - Water Board members should participate as anyone else would; as the Water Board – members should work through the Managing Director of the Water Department. As the process continues the Consensus Building Institute (CBI) the independent facilitator of the meetings will develop a draft list of recommendations (report) to the Water Department of which will be reviewed and brought to the City Manager. Based on the recommendations made the options for actions to be taken by the City could be as follows: 1) for communication and dissemination of information items (i.e. web page, incident reporting, suggestion box, contact e-mail and phone numbers, brochures, etc.) – Water Department to review and implemented action items based on priority and resources; 2) for new or modified guidelines and rules for use of Fresh Pond Reservation - Water Department to review and recommend to the City Manager's Office and then brought to the Water Board for further discussion, review and vote; 3) for recommendations to change City Ordinances – Water Department/City Manager's Office for review and recommendations to the City Council Ordinance Committee and then to the City Council for a vote.

Based on the progress of the “shared use” process having gone on so far it is anticipated that “less is better” and “common sense” will prevail.

C. OPERATIONS

Transmission and Distribution:

None

Watershed:

There was discussion relating to the former “Polaroid Site” and the most recent owner and the site plans to move forward. The Water Department in coordination with the Water Board did make comments within the MEPA process.

Mr. Norton mentioned that the Draft Source Water Protection Plan was nearing completion and would be delivered to the Water Board. It was also agreed that Mr. Robillard would act as liaison for the Board and provide for further detailed review of the Plan.

There was also mention of the ongoing “land acquisition” process for sensitive upcountry properties that would improve the protection of our water supply.

Business:

AMR Update/Presentation: FY11 revenues are up slightly from FY10. There are less than five meter accounts that have not been changed out to the AMR system. The Distribution Division is helping the Meter Division install meters as a result of the current Meter Technician status. Leak letters continue to be mailed out weekly. The MUNIS (billing system) software upgrade will be installed by the end of FY11 and the STAR (Automated Reading System) software upgrade is planned for FY12. Working with DPW to installing MTU’s on sewer abatement meters to automate approved sewer abatements.

Water Operations:

None

Engineering Division:

None

D. Action Items

None

E. Miscellaneous Correspondence and Items of Interest

No comments

F. New Business

None

G. Next Meeting Dates/Topics:

- Monday, March 14, 2011 – Approved/Engineering Division
- Monday, April 11, 2011 – Approved/Watershed Tour
- Monday, May 9, 2011 – Approved/2012 Budget
- Monday June 13, 2011 – Approved/CWD Construction Project Update

Mr. Weinberg moved and Mr. Robillard seconded the motion to adjourn the meeting at 6:26 pm. The vote was unanimous in favor of the motion.

Minutes approved by vote of the Board

Signed:_____Date:_____

Ann C. Roosevelt, President